



**THE PUNJAB STATE BOARD OF TECHNICAL  
EDUCATION AND INDUSTRIAL TRAINING**

PLOT NO. 1-A, SEC 36-A, CHANDIGARH PH. : 615385, 622584-85 FAX : 660734

No.PSBTE&IT/DA/2024/ 1876

Date:- 30/07/24

Circular

**Subject: Admission to Diploma Courses for Working Professionals for session 2024-25 -  
Regarding**

As per the approval of competent authority, based on the guidelines of AICTE, New Delhi and as per the notification issued by the Government Of Punjab, Department Of Technical Education and Industrial Training (Technical Education Branch-II), Chandigarh vide No. TECH-TE-2013/1/2023-3TE2 1/829252/2024 this is inform that following AICTE approved institutes are hereby allowed to admit students in Diploma Courses for Working Professionals for session 2024-25 as per the details mentioned below:-

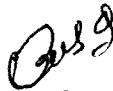
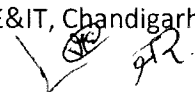
Institute	Trade	Intake
1. Baba Isher Singh Polytechnic College Kot-Ise-Khan	Medical Lab Technology	30
2. SGGGS College of Pharmacy, Sector 26, Chandigarh	Medical Lab Technology	30

**Instructions for Institutions regarding Admission to Diploma Courses for Working Professionals:-**

1. Institutions must ensure to follow the instructions as per the notification issued by the Government Of Punjab, Department Of Technical Education and Industrial Training (Technical Education Branch-II), Chandigarh vide No. TECH-TE-2013/1/2023-3TE2 1/829252/2024 and guidelines of PSBTE&IT, Chandigarh & AICTE, New Delhi issued from time to time regarding the subject matter.
2. AICTE approved Institutions having more than 80% average enrollment in last 3 years (Enrollment of First Year Only) shall be considered for allowing to participate in Admissions. Lateral Entry Admission shall not be considered for calculating Average Enrolment.
3. The institution shall not run the course for the particular academic session if the admissions for the course in that academic year are less than 1/3<sup>rd</sup> of the approved intake.
4. Institute must note that the eligibility criteria for Admission is Minimum of ONE Year Full time / Regular working Experience & must ensure that the candidate is working in

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- Registered Industry / Organization (Central / State) / Private/ Public Limited Company/ MSMEs located within 50 KM radial distance from the Institute.
5. The institution must submit an undertaking that “The institution has fulfilled all the guidelines of AICTE, New Delhi and that institution shall abide by the criteria of minimum admission required to run the course i.e. 1/3<sup>rd</sup> of the approved intake before the last date of admissions for the session.”
  6. The institution must note that any loss of student arising as a result of above shall be borne by the institution and it will be the sole responsibility of the institution to inform the students well in advance regarding fulfillment of above said criteria (minimum admission required to run the course is 1/3<sup>rd</sup> of the approved intake). However, PSBTE&IT, Chandigarh will not be responsible for any financial / legal implications arising out of it.
  7. Timings for conduct of classes normally shall be in the evening hours/any flexible convenient timings in alignment with timings of Industry / Organization. Institutes to make necessary arrangements regarding the same.
  8. The Admission shall be made through Online Counseling.
  9. Syllabus & Examination shall be same as applicable to regular students.
  10. Institute shall provide the required facility to the students under this type of enrollment. Institute shall maintain the student-faculty ratio.

  
**Director Academics**  
**For Secretary,**  
PSBTE&IT, Chandigarh  


A copy is forwarded to following for further information / necessary action please: -

1. PS to Chairperson, PSBTE&IT, Chandigarh
2. PA to Secretary, PSBTE&IT, Chandigarh
3. Registrar, PSBTE&IT, Chandigarh
4. System Administrator, Computer Section, PSBTE&IT, Chandigarh
5. Principals of above mentioned institutes.