

INSTRUCTIONS

(Change/Correction in D.O.B)

1. Any alteration in the date already recorded in the Board Office is considered as a change in Date of Birth.
2. The prescribed fee, i.e. Rs. 200/- (per certificate) for Change/Correction + Rs. 50/- for the form downloaded from the internet, should be remitted in cash at the Board counter or through **Bank Draft** drawn in favour of the **Secretary, Punjab State Board of Technical Education & Industrial Training.**, payable at **Chandigarh**. Part payment of fee is not acceptable.
3. The application should be forwarded to this Office through the Head of Institution where the applicant is studying or last studied
4. An attested copy of matriculation certificate should be attached for correction in name / father's name / date of birthday etc. of the student.